



NVDCINST 16713
Revised 03/2025

DELETION FROM DOCUMENTATION

A vessel may be deleted from documentation upon the request of the vessel owner or an authorized agent on behalf of the owner, according to the following provisions:

1. A Certificate of Documentation (COD) is invalid and the vessel subject to deletion from the roll of actively documented vessels when any of the situations listed in 46 CFR 67.171 occurs.
2. Vessels of five net tons or more (determined by volume) used in fishing activities on the navigable waters of the U.S. or in the Exclusive Economic Zone (EEZ), or used in the coastwise trade must be documented unless the vessel is exempt from documentation. See 46 CFR 67.9 for a list of exemptions.
3. Provide evidence of sale or transfer AND a statement indicating the nationality of owner and/or country in which vessel will be flagged (in the event the vessel is being sold to a non-US citizen(s) or being flagged in a foreign country). Evidence of sale is required in the event vessel is sold foreign as per 46 CFR 67.171(c)(1).
4. If the request for deletion is accompanied by a bill of sale and \$8 per page filing fee, it may be recorded to evidence transfer of ownership.
5. A release instrument signed by the mortgage holder (mortgagee) is required before the vessel can be removed from documentation if the vessel is covered by an outstanding mortgage of record.
6. A letter evidencing removal from documentation carries a fee of \$15.
7. Fees are non-refundable as per 46 CFR 67.500(d).

Instructions:

- 1) Submit your request electronically via the eStorefront link from our homepage. Click the NVDC ESTOREFRONT link under the 'ORDER PRODUCTS ONLINE' tab on our website.
 - a. Supporting documents may be required attachments to complete your submission. Fillable PDF forms are available at [NVDC Instructions and Forms](#).